

Broker: _____

Loan Officer: _____

Phone: _____ Cell: _____

Fax: _____ Email: _____

Date: _____ Submitted in person via fax via email

	STATE OF LOAN	SUBJECT PROPERTY

Please complete this form in its entirety. Email your Calyx Point (brw) or Fannie Mae (fnn) file to **debbie@reliantprocessing.com**

Indicate which items are enclosed: **"X" = enclosed "P" = pending** -----> **What items are pending and why?**

<input type="checkbox"/> Completed 1003 <input type="checkbox"/> Completed GFE and TIL <input type="checkbox"/> All disclosures <input type="checkbox"/> Copies of SSN cards <input type="checkbox"/> Complete Patriot Act (signed) <input type="checkbox"/> Copies of Driver's licenses <input type="checkbox"/> Credit Report OR <input type="checkbox"/> Please pull credit for me	<input type="checkbox"/> Borrower's signed authorization <input type="checkbox"/> Automated approval if available <input type="checkbox"/> 2 years W2's <input type="checkbox"/> 2 mos. Bank statements <input type="checkbox"/> Purchase Agreement if applicable <input type="checkbox"/> Listing and copy of EMA funds, if applicable <input type="checkbox"/> 30 days paystubs <input type="checkbox"/> Leases for rental property <input type="checkbox"/> Proof of Alt Inc., Alimony, Child Support, SS etc.	_____ _____ _____ _____ _____ _____ _____ _____
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Borrower: _____ Home: _____ Work: _____ Cell: _____ Fax: _____ Co-Borrower: _____ Home: _____ Work: _____ Cell: _____ Fax: _____ Best Email : _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: left;">INCOME (MONTHLY)</th> <th rowspan="4" style="text-align: center; background-color: #cccccc;">SS income at 125% of award</th> </tr> <tr> <td>Brw-monthly gross</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Co-Brw monthly gross</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>other? _____</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>other? _____</td> <td style="text-align: right;">\$ _____</td> <td style="text-align: center;">DTI %</td> </tr> <tr> <td>other? _____</td> <td style="text-align: right;">\$ _____</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: center;">Total DTI Income</td> <td></td> </tr> <tr> <th colspan="2" style="text-align: left;">DEBT (MONTHLY)</th> <th rowspan="3" style="text-align: center;">Brw MID</th> </tr> <tr> <td>CR total</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>other? _____</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>other? _____</td> <td style="text-align: right;">\$ _____</td> <td style="text-align: center;">Co-Brw MID</td> </tr> <tr> <td colspan="2" style="text-align: center;">Total Debt \$ _____</td> <td></td> </tr> </table>	INCOME (MONTHLY)		SS income at 125% of award	Brw-monthly gross	\$ _____	Co-Brw monthly gross	\$ _____	other? _____	\$ _____	other? _____	\$ _____	DTI %	other? _____	\$ _____		Total DTI Income			DEBT (MONTHLY)		Brw MID	CR total	\$ _____	other? _____	\$ _____	other? _____	\$ _____	Co-Brw MID	Total Debt \$ _____		
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<input type="checkbox"/> Purch <input type="checkbox"/> Refi w/ C/O	<input type="checkbox"/> R/T Refi <input type="checkbox"/> Refi for Debt Consl	Occ: Primary Docs: Full	2nd Stated Building: SFR Condo	Invest Other: Other:	Other: _____ Other: _____ Other: _____
Purchase Price \$ _____	Total L/A \$ _____	LTV: _____ %	CLTV: _____ %	MUST CLOSE BY _____	
Down \$ _____	Est App. Value \$ _____	Lender Name: _____ Rep: _____			
Impounds? Yes No	Seller Contribution \$ _____	Prog Name or Code: _____ Phn: _____			
Earnest Money \$ _____	Max Seller contribution: 3% or 6% Toward? Non-reoccurring or All				
Other Info: _____					

LOAN DETAILS	1ST	2ND	ESCROW INFO
Rate % / LTV %	% / %	% / %	Title Co: _____
L/A	\$	\$	Address _____
Term FIXED	10 15 30	w/ due in or HELOC	City/ST/Zip _____
or ARM type		Extra Fee to close Heloc early?	Escrow Officer: _____
or ARM Caps	/ /	Fee? \$ _____ w/in _____ yrs	Escrow assistant: _____
Index _____	Margin _____	Annual Fee to keep Heloc? _____	Email for docs _____
Rebate < >			Phone: _____
Discount < >			Fax: _____
Program: _____			APPRAISAL INFO
PPP details _____			Appraisal Co: _____

LOCK NOTES Was locked by _____ on _____ 20____ Rate/rebate was: 1st _____ % < _____ > & 2nd _____ % < _____ > Locked with _____ PPP on 1st and _____ PPP on 2nd	Appraiser: _____ Phone: _____ Fax: _____ Ordered: Y / N due on _____
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INSURANCE AGENT	SELLING RE AGENT	LISTING RE AGENT
Name _____	Name _____	Name _____
Company _____	Company _____	Company _____
Ph/Fx _____ / _____	Ph/Fx _____ / _____	Ph/Fx _____ / _____

Comments, Issues _____

Expected Problems _____